

Common Business Deduction Spreadsheet				
Totals	Item	Amount 1	Amount 2	Amount 3
0	Bad Debts			
0	Bank Charges			
0	Cash Short/Over			
0	Cell Phone			
0	Clean Fuel Vehicle deductions			
0	Commissions Paid			
0	Computer			
0	Consulting			
0	Credit and collection costs			
0	Delivery			
0	Depletion (do not deduct oil and gas depletion)			
0	Depreciation			
0	Depreciation claimed elsewhere on return			
0	Discounts			
0	Dues and Subscriptions			
0	Education and Training			
0	Employee Benefit programs			
0	Entertainment-Deductible			
0	Entertainment-Nondeductible			
0	Equipment rental/lease			
0	Freight			
0	Fuel			
0	Gifts			
0	Independent contractor			
	Insurance			
0	General			
0	Building and Equipment			
0	Liability			
0	Workers' compensation			
0	Other insurance			
0	Interest Expense			
0	Internet			
0	Janitorial			
0	Laundry and cleaning			
0	Legal and professional			
0	Marketing			
0	Meals 50% limit			
0	Meals 80% limit			
0	Meals 100% allowed			
0	Meetings			
0	Miscellaneous			
0	Office Expense			
0	Officer compensation - non-shareholders			
0	Officer compensation - shareholders			
0	Outside services and contractors			
0	Parking fees and tolls			
0	Payroll processing expenses			
0	Pension, profit-sharing, and other plans			
0	Permits and fees			
0	Postage/shipping			
0	Printing			
0	Recruiting			
0	Rents			
0	Repairs and maintenance			
0	Salaries and wages to non-shareholders			
0	Salaries and wages to shareholders			
0	Sales			
0	Security			
0	Software			
0	Supplies			
0	Taxes and Licenses			
0	Telephone			
0	Tools			
0	Travel			
0	Uniforms			
0	Utilities			
0	Waste removal			
0	Other deductions (itemize)			
	Total:	0		



Instructions: Add each item in the columns "Amount 1, Amount 2 etc" if you have more than 4 amounts, use the formula =100+120+1
Of course - enter your own numbers - but you can use as a calculator.

Feel free to edit the sheet as necessary - add more rows but since these are the actual tax return categories we recommend using these line items.

When complete, email to office@synergyflagstaff.com or call to make your tax appointment!

If you have any questions, please feel free to call our office, 928-440-4524